

Cataloging In Alma: A Year Later
GUGM 2018 cataloging preconference workshop schedule
Thursday, May 17, 2018, 1:00-5:00 p.m.

The preconference cost will be \$20 in addition to the GUGM registration.
Registration will be capped at 40.

1:00-1:30 p.m.: *Managing Sets and Running Jobs*, Shelley Rogers (Senior Cataloger, University of West Georgia). This session will show how to add an item to an existing itemized set, run a job on the set, and then delete the item from the set. Due to time limits, the session will not cover set creation, but rather how to work on the fly during normal workflow or a project with managing sets and running jobs.

1:30-2:10 p.m.: *Cataloging Basics with Alma*, Debra Skinner (Head, Collection & Resource Services Department, Georgia Southern University), Kelly Holt (Head, Cataloging Department, University of Georgia), Guy Frost (Professor of Library Science/Catalog Librarian, Valdosta State University). Catalogers from the vanguard institutions respond to a long laundry list of pre-submitted questions from catalogers. Handouts of short Q&A will be distributed to participants.

2:10-3:00 p.m.: *Taking a Physical Inventory Using the Alma Shelf Report Tool*, Jim Rickerson (Technical Services Librarian, Gordon State College). This session will show how to run the various shelf report jobs in Alma including both range and set shelf report jobs. These jobs will provide reports to identify where the library has issues with its physical inventory, such as items not in place, missing, lost, those with incorrect barcodes, and items in wrong locations.

3:00-3:20 p.m.: 20 minute break with hearty refreshments

3:20-4:00 p.m.: *Post-Migration Process Status Cleanup: Resolving Technical-Migration Items in Alma*, Miriam Nauenburg (Serials and Electronic Resources Cataloger, University of West Georgia). The Technical-Migration process type is assigned to migrated items for which an equivalent status is not available in Alma. This session will introduce a framework for post-migration cleanup of items with a Technical-Migration process type, including an overview of the different treatment of lost and missing items in Voyager and Alma, the use of Analytics and Alma sets to identify and collect records for global updates, and the use of system jobs to update or remove the Technical-Migration status. Note: This session assumes basic knowledge of Alma sets and jobs.

4:00-5:00 p.m.: *Ask the Experts Q&A*, Cataloging Committee leadership (Debra Skinner (Head, Collection & Resource Services Department, Georgia Southern University), Kelly Holt (Head, Cataloging Department, University of Georgia), Guy Frost (Professor of Library Science/Catalog Librarian, Valdosta State University), Sean Purcell (Manager, GIL & GALILEO Tech Support Services, University of Georgia). Catalogers from the vanguard institutions and GIL Support take questions from the audience.